MONDO + ADP

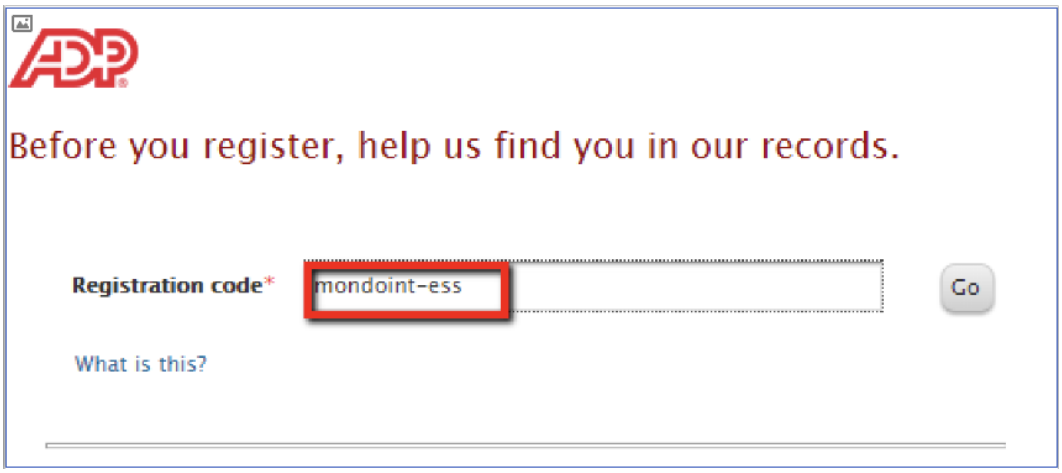
ADP Self Service Portal Registration

Welcome! ADP is committed to protecting your privacy and ensuring that only you can access your personal information. To assist us in meeting that commitment, you must register with us before using our services.

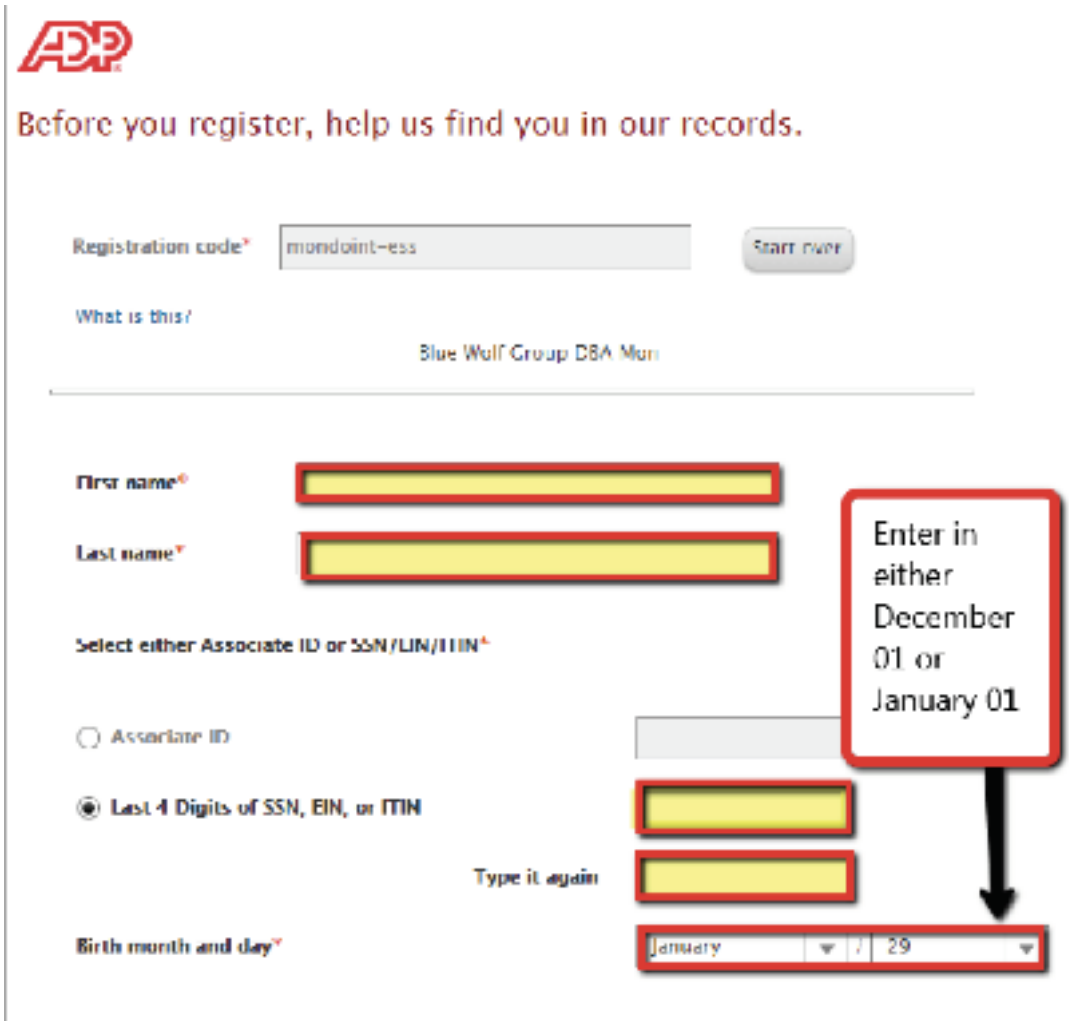
1. Log onto https://workforcenow.adp.com/public/index.htm.

2. Click on the "Register Here" button

3. Enter the Mondo registration code for ADP and click on the "Go" button



4 On the next screen you will need to complete the fields highlighted and framed in the screenshot below



5 Once all required fields are populated, click on the "Confirm" button to continue

6 Please select your security questions to complete your registration

7 Once registration is complete, you will recieve an email from ADP with your Login ID as well as our temporary password

8 Once you receive your user ID and temporary password email from ADP, open a fresh browser and log into https://wordforcenow.adp.com/public/index/htm to access the portal

PLEASE CONTACT PAYROLL@MONDO.COM WITH ANY QUESTIONS